



Policy Type:	Governance	Creation Date:	January 6, 2010
Section: Risk Management	G-RM102	Page 1 of 1	
		Last Updated:	February 2023
Policy Title:	Leadership Team Expense Reimbursement	Next Review Date:	February 2024

Policy

The Network values the contribution of its volunteer Leadership Team members. While their time cannot be compensated, the Network is committed to provide its Leadership Team members with reimbursement for expenses incurred while carrying out duties of the Network.

Procedures

1. The Leadership Team shall ensure that guidelines for reimbursement of expenses are established by the Finance Working Committee and reviewed annually prior to the development of the annual budget.
2. Leadership Team members attending board development events, Leadership Team and Committee meetings, will be compensated based on rates approved by the Finance Committee.
3. Leadership Team members will be reimbursed for expenses incurred to conduct Network business.
4. In the event of special considerations regarding expenses, the Leadership Team will be the final arbiter.

Vernice Aitken

March 2023
